

## Parliamentary Procedure CDE: Team Member Scoring Worksheet

Chapter: \_\_\_\_\_ Judge: \_\_\_\_\_

<b>Member:</b>			
Required Ability <i>(10 points)</i>		Met Required Ability?	Yes / No
Extra Ability <i>(10 points)</i>		Met Extra Ability?	Yes / No
<b>Questions Answered</b> <i>(out of 16 points possible)</i>			

<b>Discussion</b>		
Motion Discussed <i>(only debatable motions listed)</i>	Discussion #1 <i>(15 pts max)</i>	Discussion #2 <i>(15 pts max)</i>
Amend <i>(if applied to a debatable motion)</i>		
Appeal		
Commit or Refer		
Fix Time to Which to Adjourn		
Limit or Extend Limits of Debate		
Main Motion		
Postpone Definitely		
Postpone Indefinitely		
Recess		
Reconsider <i>(if applied to a debatable motion)</i>		
Rescind		

**Note:** Judges scoring discussion heard during the parliamentary procedure CDE should observe the following guidelines:

1. It is essential that each judge observe and maintain consistent criteria in scoring discussion for the duration of the CDE.
2. Judges must overlook personal opinions and beliefs in order to score discussion in an unbiased manner. All discussions must be scored at the time it is delivered.
3. Characteristics of effective discussion include: completeness of thought, logical reasoning, clear statement of speaker's position, conviction of delivery, conciseness, and effectiveness of the statement towards furthering discussion.
4. A suggested grading scale is as follows: excellent (14-15 points), good (9-13 points), average (5-8 points), and poor (0-4 points).
5. Each time a participant in the presentation discusses any motion, they may earn a score. However, an individual may never earn more than 60 points in a given presentation. Furthermore, no more than 15 points may be earned during one recognition by the chair.
6. The best four debates per member will be tabulated in the presentation score. No more than two debates per member per motion will be tabulated.

<b>Team's General Effect (20 points max.)</b>			
<b>Conclusions:</b> Main motion was well analyzed, What, when where, who, how was answered.	<b>Discussion:</b> Convincing, logical, realistic, orderly and efficient, germane and free from repetition.	<b>Team Voice:</b> Volume, enunciation, pitch, page, grammar, confidence, professional, eye contact, conviction, gestures.	<b>Total Score: (20 points)</b>

**Parliamentary Procedure CDE: Chair Scoring Worksheet**

Chapter: \_\_\_\_\_ Judge: \_\_\_\_\_

<b>Chair</b>			
<b>Item Scored</b>		<b>Points Possible</b>	<b>Points Awarded</b>
<b>Ability to Preside</b> <ul style="list-style-type: none"> <li>• State motions correctly</li> <li>• Follow rules of debate</li> <li>• Keep members informed</li> <li>• Put motions to a vote</li> <li>• Announce results of vote</li> <li>• Use of gavel</li> <li>• Awareness of business on the floor</li> </ul>		<b>65</b>	
<b>Leadership</b> <ul style="list-style-type: none"> <li>• Tactful</li> <li>• Sensitive</li> <li>• Firm</li> <li>• Understanding</li> <li>• Good voice</li> <li>• Proper pace</li> </ul>		<b>15</b>	
<b>Questions Answered</b>		<b>20</b>	
<b>TOTAL POINTS</b>		<b>100</b>	
<b>Team's General Effect (20 points max)</b>			
<b>Conclusions:</b> Main motion was well analyzed, What, when where, who, how was answered.	<b>Discussion:</b> Convincing, logical, realistic, orderly and efficient, germane and free from repetition.	<b>Team Voice:</b> Volume, enunciation, pitch, pace, grammar, confidence, professional, eye contact, conviction, gestures.	<b>Total Score: (20 points)</b>
<b>Deductions</b>			
<b>Deductions</b>	<b>Minor Parliamentary Mistakes 5-20 points</b>		
<b>Deductions</b>	<b>Omitting an assigned motion: Minus 50 points</b>		
<b>Deductions</b>	<b>Time: A deduction of 2 points/second for every second over 12:00 will be assessed.</b>		

**Judges Comments:**

### Parliamentary Procedure CDE: Team Score Sheet

Chapter: \_\_\_\_\_

Participant	Required Ability <i>(10 points per member)</i>	Additional Ability <i>(10 points per member)</i>	Discussion <i>(15 points per discussion, top 4 discussions scored)</i>				Individual Questions <i>(16 points per member)</i>	Total <i>(96 points max.)</i>
Member 1								
Member 2								
Member 3								
Member 4								
Member 5								
Chair <i>(100 points max.)</i>	Ability to Preside: ____/ 65 points max.		Leadership: ____/ 15 points max.			Question: ____/20 points	____ / 100 points max.	
Team's General Effect <i>(20 points max.)</i>	Average of all judges scores. Includes scores of conclusions, discussion and team voice.						____/20 <i>(average of all judges' scores)</i>	
Written Test	Average of the 6 individual scores; 200 points maximum/team							
<b>Total Score Before Deductions:</b> <i>(out of 800 total points)</i>								
Deductions	Minor Parliamentary Mistakes: 5-20 points							
Deductions	Omitting an assigned motion: Minus 50 points							
Deductions	Time: A deduction of 2 points/second for every second over 12:00 will be assessed							
Total Team Score with deductions <i>(800 points possible)</i>								